**UO Committee on Courses**  
**Meeting Minutes**

**Date:** February 20, 2015  
**Present:**
- Berglund, Andy
- Cherry, Christian*
- Cohen, Samantha*
- Eveland, Sue
- Gladhart, Amalia*
- Jefferis, Mike
- Kalnbach, Chuck*
- Lowery, Brian
- Mann, Roberta*
- Morrill, Bill
- Norris, Boyana*
- Skelton, Scott
- Warden, Kathy
- White, Francis*

**Next meeting:** Spring term, Wednesday, April 1, 12:00 – 2:00, 122 Knight Library

Winter Term Course requests received: 35 courses, 32 administrative actions = 67 total courses.  
(27 courses & 30 admin actions approved, 7 rolled forward, 1 denied course, 2 denied admin actions)

Courses submitted to UOCC for review: (Listed by Committee member responsible for review).

(Those highlighted have been approved, denied, or withdrawn/rolled to winter.

<table>
<thead>
<tr>
<th>Christian Cherry</th>
<th>Amalia Gladhart</th>
<th>Chuck Kalnbach</th>
<th>Roberta Mann</th>
<th>Boyana Norris</th>
<th>Francis White</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI 356</td>
<td>ARTS 491/591</td>
<td>ANTH 250</td>
<td>AAAP 120</td>
<td>EDST 612</td>
<td>MKTG 645</td>
</tr>
<tr>
<td>CHN 150</td>
<td>ARTS 493</td>
<td>ANTH 260</td>
<td>EC 433/533</td>
<td>EDST 613</td>
<td>SBUS 645</td>
</tr>
<tr>
<td>CINE 230</td>
<td>GER 357</td>
<td>ANTH 450/550</td>
<td>EC 435/535</td>
<td>EDST 627</td>
<td>PEF 325</td>
</tr>
<tr>
<td>CINE 325</td>
<td>PD 101</td>
<td>ANTH 473/573</td>
<td>SPAN 238</td>
<td>EDST 628</td>
<td>PEF 344</td>
</tr>
<tr>
<td>COLT 616</td>
<td>PD 360</td>
<td></td>
<td>WGS 361</td>
<td>HIST 205</td>
<td>PEMA 116</td>
</tr>
<tr>
<td>HPHY 480/580</td>
<td>PD 390</td>
<td></td>
<td></td>
<td></td>
<td>PEO 401</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PEO 402</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PEO 403</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PETS 254</td>
</tr>
</tbody>
</table>

Administrative Actions submitted:

| PPPM 201 | CHN 306 | JPN 306 | GER 327 | EDST 646 | PHYS 686 |
| PPPM 432/532 | CHN 307 | JPN 307 | GER 328 | J 404 | PORT 405 |
| PPPM 440/540 | CHN 308 | GER 102 | GER 329 | J 454/554 |       |
| CHN 151 | CHN 350 | GER 202 | GER 425 | DAN 260 |       |
| CHN 152 | CHN 351 | GER 311 | HPHY 414/514 | MUS 365 |       |
| CHN 305 | JPN 305 | GER 312 | FIN 380 | INTL 465/565 |       |
I. Announcements –

II. Discussion

The new Student Engagement Policy received from the Undergraduate Council was discussed and passed by UOCC and will be included in the curriculum report.

There was a discussion on multicultural requests in regard to 400/500 level courses. The Undergraduate Council clarified policy on the use of 400-level courses during a February 21, 2014 meeting and also with a memo from Josh Snodgrass, UGC chair to the UOCC Chair which is attached to the minutes. Corrections will be made to the 2015 Winter Curriculum Report.

Ian McNeely met with the committee briefly to discuss CourseLeaf. It was agreed that he and Frances would meet to finalize the form for proposals made through CourseLeaf.

Changes made to the “Undergraduate General-Education Requirements Group-Requirement Policy was discussed. ICGER has been removed from review responsibilities and UOCC will take on the duties of general education status requests. Changes were made to the curriculum report.

The committee reviewed the new guidelines for new subject codes and approved them. The guidelines will be included in the curriculum report.

Christian reported on:

**CINE 325** - The committee feels the course should be a workshop or certification course. It appears to be more of a software course rather than an academic course with original content. UOCC denied course approval.

Roberta reported on:

**AAAP 120** – The department added another contact hour for a total of 4 which covered the concern the committee had about the 3 in class contact hours and 1 out-of-class hour they originally submitted. UOCC approved.

**SPAN 238** – The prerequisite language needs fixed which Mike will take care of. UOCC approved course and MC status.

The following courses were rolled forward to spring term due to requested materials not received:

**CHN 150**
**HPHY 480/580**
**MKTG 645**
**SBUS 645**

The following courses request for General Education status was denied due to requested materials not received:

**CINE 230**
**ANTH 260**
Memo

TO: Jim Imamura, Committee on Courses Chair

FROM: Josh Snodgrass, Undergraduate Council Chair

CC: Ruth Keele, Assistant Vice Provost for Academic Affairs
   Lisa Freinkel, Vice Provost for Undergraduate Studies

DATE: February 21, 2014

SUBJECT: Policy clarification on the use of 400-level courses to satisfy the Multicultural requirement

The Committee on Courses (UOCC) requested that the Undergraduate Council (UGC) clarify policy on the use of 400-level courses to satisfy the University’s Multicultural requirement. This request had been made several times in the past decade but was never resolved to the satisfaction of the UOCC. The UGC reviewed the history of the Multicultural requirement and concluded that there was no consensus on the intention of the requirement and there were many inconsistencies in how it has been applied to the course review process. No definitive guidelines or precedents were found that differentiated 100/200/300-level courses from 400-level offerings in terms of their potential for satisfying the Multicultural requirement. The UGC found no compelling reason why appropriate 400-level courses could not be offered with Multicultural credit.

A proposal for a policy clarification was offered at the 2/20/14 UGC meeting and passed with a unanimous vote. The UGC instructs the UOCC to allow appropriate 400-level (including 400/500-level) courses to carry Multicultural credit. Level should not be a consideration when reviewing requests for a course to provide Multicultural credit. UOCC materials, including the UOCC’s Procedures for Curricular Changes, should be modified to reflect this policy clarification.

The UGC views this policy clarification as a stopgap measure to simplify and regularize the review of courses requesting Multicultural status until a formal review of General Education is completed. That review should address the purpose of the Multicultural requirement and clearly articulate how it fits with the other elements of the General Education curriculum.