UO Committee on Courses
Meeting Minutes

Date: October 11, 2013

Present:
☒ Berglund, Andy
☒ Cherry, Christian*
☐ Eveland, Sue
☒ Gladhart, Amalia*
☒ Imamura, James*
☒ Jefferis, Mike
☒ Kalnbach, Chuck*
☒ McKinley, Michelle*
☒ Sadofsky, Hal*
☒ Skelton, Scott
☒ Wahlstrom, Andrew
☒ Wahlstrom, Andrew
☒ Warden, Kathy
☒ Wolverton, Lisa*

* Voting members

Next meeting: Wednesday, October 16, 2013 in EMU Alsea River room

Fall Term Course requests received:
140 total received: 1 withdrawn, 43 courses, 96 admin actions. 17 approved (16 admin action + 1 courses), 122 remaining (80 admin action + 42 courses)

Courses submitted to UOCC for review: (Listed by Committee member responsible for review).
(Those marked with a √ have been approved. (N) New courses, (E) Existing Courses, (D) Dropped courses)

<table>
<thead>
<tr>
<th>Christian Cherry</th>
<th>Amalia Gladhart</th>
<th>Jim Imamura</th>
<th>Chuck Kalnbach</th>
<th>Michelle McKinley</th>
<th>Hal Sadofsky</th>
<th>Lisa Wolverton</th>
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</thead>
<tbody>
<tr>
<td>BI 150 (N)</td>
<td>EALL 611 (N)</td>
<td>CIS 115 (E)</td>
<td>CPSY 110 (N)</td>
<td>J 314 (E)</td>
<td>MUS 625 (N)</td>
<td>ACG 619 (N)</td>
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<tr>
<td>BI 426/526 (E)</td>
<td>KRN 309 (N)</td>
<td>HIST 186 (N)</td>
<td>CPSY 311 (N)</td>
<td>J 387 (E)</td>
<td>MUS 626 (N)</td>
<td>ACT 650 (N)</td>
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<tr>
<td>EDLD 430/530 (N)</td>
<td>EDST 225 (N)</td>
<td>FR 373 (N)</td>
<td>CPSY 621 (N)</td>
<td>J 461/561 (E)</td>
<td>SPED 422/522 (E)</td>
<td>ACG 651 (N)</td>
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<tr>
<td>EDLD 630 (D)</td>
<td>EDST 471/571 (E)</td>
<td>PORT 111 (N)</td>
<td>CPSY 624 (N)</td>
<td>J 464/564 (E)</td>
<td>SPED 686 (N)</td>
<td>BA 711 (E)</td>
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<tr>
<td>PEMA 252 (N)</td>
<td>EDST 472/572 (E)</td>
<td>SPAN 315 (D)</td>
<td>EDLD 422/522 (N)</td>
<td>J 473/573 (E)</td>
<td></td>
<td>BA 715 (E)</td>
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</tbody>
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I. Announcements

Margie Paris, Senate President, met with the group and asked for input regarding appointing a convener for the Committee on Courses. The Committee felt it would be a good idea. Margie had someone in mind and the committee agreed that person would be a good choice.
The committee selected a chair for this academic year which is Jim Imamura. There was a suggestion to name a 2nd chair who would be able to take over the role of chair next year. The committee decided to discuss that at a later meeting.

Lisa Wolverton announced that she has been asked to be on the Courseleaf committee as a representative for UOCC.

II. Discussion

The committee discussed the need for all units to have a curriculum committee. They felt it would make the process more efficient for the units and for the committee. Lisa volunteered to ask the Honors College, the School of Architecture and Allied Arts, and the School of Journalism and Communications if they had a curriculum committee.

All remaining courses were assigned. There was a brief discussion about the courses that moved forward from Spring term. The committee felt it would be helpful to understand the history of those course requests. Kathy will get the information together and share with the committee.

The question was asked about what 700 courses are. Mike Jefferies read the following catalog excerpt to the group:

"700–799

Except in the School of Music and Dance, courses of a highly technical nature that count toward a professional degree only, not toward advanced academic degrees such as an MA, MS, or PhD. Both 600- and 700-level courses with the MUP subject code denote graduate courses that apply toward advanced academic degrees in the School of Music and Dance."

Lisa discussed some questions she had with the accounting courses. It was difficult to understand what the out-of-class workload was since there was no student engagement inventory included. Lisa will contact the department and ask for an inventory. She also had questions about BUS 731 and will contact the department.

Chuck discussed the CPSY courses and noticed a number of inconsistencies. He also noted there were no page numbers included in the reading list. He will contact the department for more information.

There was considerable discussion about administrative actions to reinstate courses. There was concern about approving these actions without seeing the syllabi for each course. The group felt it was important to table the discussion until Registrar Sue Eveland and Assistant Registrar Mike Jefferies were present.

There was also discussion about a review process for existing courses to ensure academic rigor.

Correction:

Administrative Actions request for the following courses were approved: ARTD 361, 379 and ENG 270